

Guidance: Please take your time to present the best case you can as to why you/your nomination should be shortlisted for the award. Use evidence and examples to support your nomination/application. *Keep your application focused and brief.*



APPLICATION FORM

SMALL BUSINESS OF THE YEAR

→ **APPLICATION DEADLINE**
Friday 22nd August

→ **ELIGIBILITY CRITERIA**

Specific to each award:

- The business must be based on, or operate from, a location within the boundaries of Aycliffe Business Park
- Business must normally employ no more than 75 full time staff & has a proven record of success

→ **AWARD CRITERIA**

Specific to each award:

- We are particularly looking for the solutions to: what has made the difference between success & failure for your company; what differentiates the company's products/services from their competitors; managerial & financial performance; potential for growth; evidence of commitment & imagination in the product or service

→ **COMPANY NAME**

→ **ADDRESS**

→ **MAIN CONTACT**

→ **POSITION**

→ **CONTACT NO.**

→ **EMAIL ADDRESS**

Please complete the above and enclose with/attach to your submission.

Application and submission information detailing the following ought to be supplied in a Microsoft Word document (or similar).

Hard copies of applications can be mailed to:

**Aycliffe Business Park Awards
c/o Kerina Clark
The Xcel Centre
Long Tens Way
Aycliffe Business Park
DL5 6AP**

Electronic versions can be emailed to:

awards@aycliffebusinesspark.co.uk